



Ladies Handicap & Competition Section

(Affiliated with EG and JLGA)

Privacy Policy

We are committed to safeguarding the privacy of our members; this policy sets out how we will treat your personal information.

(1) We collect your 'personal information':

- (a) from your membership application/renewal form as a contractual requirement for membership with Les Ormes Golf Club – Ladies Handicap & Competition Section. Failing to provide this information will affect your membership.
- (b) this 'personal information' is your name, address, telephone/mobile number, DOB, email address and membership type.

(2) Who controls how we process and the legal basis for the processing of your personal information:

- (a) our Honorary Secretary (Controller/2022) Carole Garwood will send you emails for the purposes of correspondence about 'Club' information, events, competitions and any other 'golf related' issues that would fall under the lawful basis of 'legitimate interest'.
- (b) either a Team Captain, Competition Secretary or Handicap Secretary may send you emails through our club email address lesormesbirdies@gmail.com regarding team matches
- (c) we do not share your personal information with any third parties
- (d) we do not use your personal information for marketing purposes
- (e) we blind copy ('bcc') email addresses to members ensuring any email correspondence does not show other members email address'

(3) Disclosures: we may disclose your personal information

- (a) to the extent that we are required to do so by any law enforcement agencies
- (b) in connection with any legal proceedings or prospective legal proceedings
- (c) to establish, exercise or defend our legal rights

New para sent out April 7, 2023:

In accordance with the World Handicapping System (WHS) guidelines we are required to maintain accurate CDH records for our members, including the publication of start sheets, draws and results on the websites of both Jersey Golf, (JG) and Les Ormes - <http://www.lesormesladiesgolf.com/> These documents contain the names and handicaps of anyone entering these competitions. The consent to publish this information is part of the standard entry forms for all competitions.

(4) Security of your personal information:

We will take reasonable technical and organisational precautions to prevent the loss, misuse, or alteration of your personal information - (Firewall software).

(5) Policy amendments:

We will send our Privacy Policy to you with the annual membership/renewal pack. However, any updates to this privacy policy that may occur before this will be sent to you via the email address we have on file.

(6) How long will we retain your data?

(a) for as long as you are a fully paid-up member of the Les Ormes Golf Club -Ladies Handicap & Competition Section

(b) once you are no longer a member your data is retained for 12-months and then deleted

(7) Your rights:

(a) you may instruct us to provide you with any personal information we hold about you. On the first instance, please contact our Data Protection Officer (DPO) Stella Heard on:

ansa0801@gmail.com

(b) if you are unhappy or concerned about the reply from our DPO, please contact Jersey Office of the Information Commissioner on: enquiries@jerseyoic.org or call 1534 716530

(c) <https://www.jerseylaw.je/laws/enacted/Pages/L-03-2018.aspx>

(8) Updating information:

Please contact Honorary Secretary to update any personal information which we hold about you for any corrections or updates.

(9) Contact:

If you have any questions about this privacy policy or our treatment of your personal information, please contact our Data Protection Officer Stella Heard on:

ansa0801@gmail.com

(10) Other: Marketing Consent:

We may from time to time take images during team matches, competitions, presentation evening and any other Les Ormes Golf Club - Ladies Section Events.

I am consenting to having these images used for social media and/or promotional purposes.

I am **NOT** consenting to having these images used for social media and/or promotional purposes.

_____ Name _____ Date

You may withdraw your consent at any time.